



Canvasser Launch Checklist

Field-shift briefing and readiness sheet

HOW TO USE THIS RESOURCE

Replace the sample text, add campaign-specific details, and save a fresh copy. Keep the original as a clean template.

Field	Campaign entry
Shift date and time	[Enter]
Meeting location	[Enter]
Shift lead	[Enter]
Walk list / area	[Enter]
Weather / safety notes	[Enter]

Before volunteers arrive

☐	Walk lists and login instructions prepared
☐	Scripts and priority messages reviewed
☐	Literature, clipboards, pens, and identification ready
☐	Safety and accessibility risks reviewed





☐	Emergency and escalation contacts confirmed
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Volunteer briefing

☐	Demonstrate the mobile walk flow
☐	Review result codes and data-entry standards
☐	Explain apartment and multi-unit procedures
☐	Confirm route boundaries and return time
☐	Pair new volunteers with experienced canvassers

After the shift

☐	Collect paper materials and notes
☐	Confirm all devices synchronized
☐	Review requests, callbacks, and data issues
☐	Thank volunteers and schedule the next action

