



Volunteer Onboarding Pack

Editable first-shift guide

HOW TO USE THIS RESOURCE

Replace the sample text, add campaign-specific details, and save a fresh copy. Keep the original as a clean template.

Field	Campaign entry
Volunteer name	[Enter]
Preferred role	[Enter]
First shift	[Date / time]
Primary contact	[Name / phone]
Accessibility or support needs	[Enter]

Welcome to the campaign

Thank you for joining the team. This pack gives every volunteer the same clear starting point, expectations, and support contacts.

Orientation topics

☐	Campaign purpose and current priorities
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☐	Code of conduct and respectful voter contact
☐	Privacy and voter-data handling
☐	Role-specific tools and procedures
☐	Safety, accessibility, and escalation
☐	How to record work and request help

Role briefing

Field	Campaign entry
Your role	[Enter]
What success looks like	[Enter]
Who you report to	[Enter]
Where to ask questions	[Enter]
Next scheduled shift	[Enter]

Volunteer notes and follow-up





